

GUIDES FOR THE FORMULATION OF SCOPES OF ACCREDITATION FOR CERTIFICATION BODIES PROVIDING CERTIFICATION OF PRODUCTS

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Any differences between the Serbian and English versions of this document are not intended, but if in doubt, the Serbian version should be consulted.



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1. SCOPE

This document shall provide recommendations for the uniform formulation of scopes of accreditation for certification bodies providing certification of products.

The document shall be applied when formulating scopes of accreditation of applicants for accreditation **and accredited conformity assessment body, which shall also include amendments to the granted scope of accreditation.**

This document is intended for:

- certification bodies providing certification of products, applicants for accreditation and accredited conformity assessment bodies;

- the assessors of the Accreditation body of Serbia that participate in the procedure of assessing certification bodies providing certification of products.

Scopes of accreditation are formulated in order to:

- determine fields of activities of certification bodies providing certification of products to be confirmed by the Accreditation body of Serbia;
- enable clients to gain an insight into certification to be performed by accredited certification bodies providing certification of products.

2. REFERENCE DOCUMENTS, DEFINITIONS AND ACRONYMS

- **SRPS EN ISO/IEC 17065: 2016**, Conformity assessment – Requirements for bodies certifying products, processes and services;
- SRPS ISO/IEC 17011:2007, Conformity assessment – General requirements for accreditation bodies accrediting conformity assessment bodies;
- **IAF/ILAC A5:11/2013, IAF/ILAC Multi-Lateral Mutual Recognition Arrangements (Arrangements): Application of ISO/IEC 17011:2004;**
- ATS-UP07, List of Testing/Calibration/Inspection/Certification Codes/Key Words.

For the purposes of these Guides, terms laid down in the said reference documents shall be used.

3. FORMULATION OF SCOPES OF ACCREDITATION

3.1 Elements to Be Used for the Formulation of Scopes of Accreditation

The scope of accreditation should contain at least the following elements:

- (a) Field of certification: to be presented in accordance with Section 3.2 of this document;
- (b) Product/group of products: specific products/groups of products to be certified shall be listed;



- (c) Reference documents: those documents containing product certification schemes and/or documents containing product requirements (e.g. standards that technical regulations containing requirements for certification of products refers to), or requirements for certification of products shall be listed. Reference documents can be laws, technical regulations, standards, documents developed together with the interested parties, etc., and (if the reference document contains the conformity assessment procedure) the following where applicable:
- (d) conformity assessment procedure.

In case of multi-location product certification is performed, it is also necessary to list the following

- (e) data on the locations where key activities related to certification of products are performed.

All locations where activities falling in the scope of accreditation of certification body are performed shall be stated, with addition «on the site as well», when applicable.

Note 1: On-site certification is certification at the client's location or location wherein the certification item is located and it is not in the location of certification body.

Note 2: Activities from the certification process on-site or at the location of users of certification item do not fall into key activities.

An applicant for accreditation is obliged to formulate the scope of accreditation in a tabular form by using the recommendations contained in the examples attached hereto.

3.2 Fields of Certification

C-01 Electrical products and equipment, telecommunications, electronics

C-02 Lifts and lifting mechanisms

C-03 Building materials, products and constructions

C-04 Equipment used in potentially explosive environment

C-05 Protective devices and equipment

C-06 Machines, plants, equipment

C-07 Pressure equipment

C-08 Measuring instruments

C-09 Organic production

C-10 Other.



4. DOCUMENT DISTRIBUTION

This document shall be used by the ATS assessors and certification bodies providing certification of products when preparing documentation needed for the submission of applications for accreditation. This document shall be made available to the assessors employed in ATS and it shall be kept on “Juatsrv” server (in the folder entitled “QMS_ATS”). This document shall be made available to other ATS assessors and certification bodies providing certification of products via the ATS website at www.ats.rs.

5. ANNEXES

Annex 1: Model scope of accreditation of certification bodies providing certification of products with no reference to the conformity assessment procedure

Annex 2: Model scope of accreditation of certification bodies providing certification of **products** with reference to the conformity assessment procedure

6. FORMS

None.

7. ATS-UP15 DOCUMENT AMENDMENTS HISTORY

Issue/revision	Issue/revision date
1/0	17.02.2011
1/1	18.07.2013
1/2	07.09.2017



Annex 1: Model scope of accreditation of certification bodies providing certification of products with no reference to the conformity assessment procedure

Example 1

No.	Product/Group of products	Reference documents
C-03 Building materials, products and constructions		
1.	Fractionated stone aggregate for concrete and asphalt	Decree on Mandatory Attestation of Fractionated Stone Aggregate for Concrete and Asphalt ("Official Journal of the SRFY ", No. 41/87)

Optional:

Details on locations /address, phone numbers, e-mail/
<i>L1 location data to be listed</i>
<i>L2 location data to be listed</i>
...

Annex 2: Model scopes of accreditation of certification bodies providing certification of products with reference to the conformity assessment procedure

Example 1

No.	Product/Group of products	Conformity assessment procedure	Reference documents
C-06 Machines, plants, equipment			
1.	Hand-held and portable motor-operated electric tools - circle saws -plane -jointers	Article 8 paragraph 3 item 2) and paragraph 4 item 1) Machinery safety regulation ("Off. Gazette of the RS", No. 58/2016) – type review	Machinery safety regulation („Official Gazette of the RS“ No. 58/16)
	Circle saws		SRPS EN 60745-2-5:2011
	Plane		SRPS EN 60745-2-14:2011 SRPS EN 60745-2-14:2011 A2:2011
	Jointers		SRPS EN 60745-2-19:2011 SRPS EN 60745-2-19:2011 /A1:2011



Example 2

No.	Product/Group of products	Conformity assessment procedure	Reference documents
1.	Electrical equipment designed for use within certain voltage limits		
1.1	<i>Group of products/ product</i>	Article 13 of Regulation on Electrical Equipment Designed for Use within Certain Voltage Limits (“Off. Gazette of the RS” No.25/2016) – Conformity Certificate, Annex 3	Article 13. Regulation on Electrical Equipment Designed for Use within Certain Voltage Limits, („Off. Gazette of the RS“, No 25/2016) and Standards/group of standards containing requirements for products listed under 1.1

Example 3

No.	Product/Group of products	Conformity assessment procedure	Reference documents
1.	Equipment that can cause electromagnetic interference and/or equipment that is affected by the interference resulting in the reduction of its work properties	Article 10 of Electromagnetic Compability Regulation („Off. Gazette of the RS“, No. 25/2016) - Conformity Certificate, Annex 4	Electromagnetic Compability Regulation („Off. Gazette of the RS“, No. 25/2016) and Standards/group of standards containing requirements for products listed under 1.1
1.1	<i>Group of products/ product</i>		<i>If there are no specific standards for groups of products / products General standards shall be specified</i>